



Albany Capital Center 55 Eagle Street
 Albany NY 12207
 Ph: 1-518-487-2171

Audio Visual Equipment Rental Order Form

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NAME OF CONFERENCE HERE				
DATES AND LOCATION OF CONFERENCE/EVENT HERE				
Contact Information				
Contact:			Booth #:	
Billing Address:				
City:		State:	ZIP:	
Rental Equipment				
Quantity	Description	Before 08/13/14	On or After 08/14/14	Total
Video/Computer Equipment				
	17" Flat LCD Display	\$100.00	\$150.00	
	DVD Player	\$75.00	\$100.00	
	20" Flat LCD Display	\$150.00	\$200.00	
	32" LCD/HDTV	\$300.00	\$400.00	
	40" LCD/HDTV	\$350.00	\$450.00	
	55" LCD/HDTV	\$600.00	\$700.00	
	Blu-Ray Player	\$150.00	\$250.00	
	43" Plasma Display (includes table/floor stand and 7 watt speakers)	\$400.00	\$500.00	
	43" Plasma Display 84" Floor Stand (black)	\$75.00	\$100.00	
	50" Plasma Display (includes table stand and 7 watt speakers)	\$500.00	\$600.00	
	50" Plasma Display 84" Floor Stand (black)	\$75.00	\$100.00	
	2500 Lumen Projector	\$450.00	\$550.00	
	4500 Lumen Projector	\$900.00	\$1,100.00	
	6' Tripod Screen with Black Skirt	\$35.00	\$50.00	
	8' Tripod Screen with Black Skirt	\$50.00	\$60.00	
	Apple Laptop Computer	\$150.00	\$250.00	
	Windows Laptop Computer	\$150.00	\$250.00	
	Wireless Keyboard & Mouse	\$50.00	\$100.00	
	Printer	\$50.00	\$60.00	
Audio Equipment				
	Portable Stereo CD Player	\$30.00	\$40.00	
	Portable Sound System (60 watts per channel)	\$125.00	\$175.00	
	Wired Microphone (lavalier / hand held) CIRCLE ONE	\$35.00	\$50.00	
	Wireless Microphone (lavalier / hand held) CIRCLE ONE	\$125.00	\$175.00	
	Computer Tabletop Speakers (7 watts)	\$25.00	\$35.00	
Miscellaneous Equipment				
	Flipchart w/pad	\$25.00	\$35.00	
	54" Projection Stand with black skirt (for TV/Monitor)	\$25.00	\$35.00	
	Display Easel	\$15.00	\$25.00	
	Labor (beyond normal set-up)	\$65.00 (per hour)		
*** Advance Orders Due By 00/00/00 *** ***Prices are based on rental for single show days / call for multiple day quotes**		Equipment Total		
		Delivery/Pick-up		AMOUNT
		Sales Tax	None	0
		TOTAL*		

* If paying by credit card, please be sure to include a **Credit Card Authorization Form**.